**Compliance Declarations**

**Background**

The Government has published amendments to the building regulations, which apply to all applications for building control consent from 1 October 2023.

All of the following parties are now required to make various notifications and declarations upon commencement of work, when certain appointments are made and when the work is completed. For Building Control Surveyors (BCS) to process your application, **you must fill out the appropriate sections of this form.** If you do not follow these prescribed procedures, it will result in your application being rejected or reverted to local council control, which will require the same information from you.

If you are unsure about anything, please get in touch with your Registered Building Inspector at email support@bcsurv.com.

You may print this form off and return it in any format to BCS (although a pdf is preferred) to support@bcsurv.com this must be done promptly within 5 days of the completion date of your work.

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| --- | --- |
| Project Details |  |
| Client Name |  |
| Address |  |
| Our Reference (if known) |  |

|  |  |
| --- | --- |
| Client Declarations: | Declaration – please insert dates and check the boxes as required |
| Date the work is complete: | Click or tap to enter a date. |
| I declare that :* the building work is complete, and,
* to the best of my knowledge, the building work complies with the Building Regulations.
 |[ ]
| Signed (block capitals or insert electronic signature here) :  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

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| --- | --- |
| Principal Designer/Designer Declaration: | Declaration – please insert dates and check the boxes as required |
| Please state, using the pick field or insert the date of your appointment: | Click or tap to enter a date. |
| I declare that :* I have fulfilled my duties under Part 2A of the Building Regulations 2010.
 |[ ]
| Signed (block capitals or insert electronic signature here) :  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

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| --- | --- |
| **Principal Designer/Designer COMPANY NAME & ADDRESS** |  |
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| Principal Contractor/Contractor Declaration: | Declaration – please insert dates and check the boxes as required |
| Please state, using the pick field or insert the date of your appointment: | Click or tap to enter a date. |
| I declare that :* I have fulfilled my duties under Part 2A of the Building Regulations 2010.
 |[ ]
| Signed (block capitals or insert electronic signature here) :  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

|  |  |
| --- | --- |
| **Principal Contractor/Contractor COMPANY NAME & ADDRESS** |  |
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**Notes:**

* BCS cannot issue its final certificate until they have received these signed statements.
* You may sign these documents electronically by inserting your name in the field above or print, scan, email, and post the physically signed declarations.